



**2015 – 2016**  
**ARIZONA HIGHLY QUALIFIED ATTESTATION FORM**  
**SPECIAL EDUCATION: Teacher of Record (Grades 9-12)**

Pursuant to requirements mandated by H.R. 1350, Sec. 602 – Individuals with Disabilities Education Improvement Act of 2004. To be completed by Special Education Teachers who are the Teacher of Record for the Grades 9-12 to verify Highly Qualified status.

***A Teacher of Record directly instructs, evaluates, and assigns grades for core academic subjects.***

Name:		SSN (last 4 digits):	
School:		LEA:	
Teacher Work Email:		School Employment Start Date (mm/yyyy) (Date of Hire):	

1. Holds a bachelor's degree or a more advanced degree from an accredited institution.

**AND**

2. Holds a valid Arizona Special Education Certificate (A.R.S. §15-502.B) – Intern, Provisional, Reciprocal, or Standard (including Charter Schools)

Disability Area(s) Listed on Certificate: \_\_\_\_\_  
\_\_\_\_\_

**AND**

3. Current Teaching Assignment:

\_\_\_\_\_ Grade(s)      \_\_\_\_\_ Disability Area(s)      \_\_\_\_\_ # of Periods Taught in this Core Content Area

**Please check only ONE option below:**

Teachers with students tested against the alternate state exam should check Elementary Content. If attestation forms are utilized by the LEA, a separate attestation should be completed for each core content area taught.

- |   |   |
|---|---|
| <input type="checkbox"/> Elementary Content (alternate state exam only) | <input type="checkbox"/> Geography                    |
| <input type="checkbox"/> Biology  | <input type="checkbox"/> History                      |
| <input type="checkbox"/> Chemistry                                      | <input type="checkbox"/> Mathematics                  |
| <input type="checkbox"/> Earth Science                                  | <input type="checkbox"/> Music                        |
| <input type="checkbox"/> Economics                                      | <input type="checkbox"/> Physical Science             |
| <input type="checkbox"/> English  | <input type="checkbox"/> Physics                      |
| <input type="checkbox"/> Foreign Language                               | <input type="checkbox"/> Political Science/Government |
| <input type="checkbox"/> General Science                                | <input type="checkbox"/> Visual Arts                  |



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**AND**

☐ **Option #1: Elementary Content**

Teachers with students tested against the alternate state exam should check Elementary Content.

Please check the **ONE** requirement that meets Highly Qualified status for the teaching position.

- a. ☐ Passed the Elementary Education Subject Knowledge AEPA #01 exam (K-8) **OR**
- b. ☐ Passed both the NES Elementary Education Subtests I (NT102) and II (NT103) (K-8) **OR**
- c. ☐ HQ Teacher Reciprocity - Has an out-of-state reciprocal exam or HOUSSE Rubric (documentation required) **OR**
- d. ☐ Earned a minimum of 100 points on the AZ HOUSSE Rubric for Elementary Teachers, completed no later than June 30, 2007 (documentation required). An existing rubric may be utilized by teachers continuing or returning to teach in this content area.

☐ **Option #2: Single High School Core Content Area**

Please check the **ONE** requirement that meets Highly Qualified status for the teaching position.

- a. ☐ Passed the appropriate AEPA or NES Subject Knowledge exam in the core academic subject area **OR**
- b. ☐ HQ Teacher Reciprocity - Has an out-of-state reciprocal exam or HOUSSE Rubric (documentation required) **OR**
- c. ☐ Holds an advanced degree in the core academic subject area **OR**
- d. ☐ Has a major/24 credit hours in the core academic subject area **OR**
- e. ☐ Holds National Board Certification in the core academic subject area (Generalist Certificates excluded) **OR**
- f. ☐ Earned a minimum of 100 points on the AZ HOUSSE for Middle, Junior High, High School, Visual Arts & Music teachers in the content area, completed no later than June 30, 2007 (documentation required). An existing rubric may be utilized by teachers continuing or returning to teach in this content area **OR**
- g. ☐ Passed the appropriate ACTFL exam (for foreign languages other than Spanish, German and French)

*If you met the requirements for 1, 2, **and** 3 under federal guidelines, you are considered **Highly Qualified**.*

☐ **Highly Qualified Teacher**

☐ **Non-Highly Qualified Teacher**

I attest to the factual completion of this evaluation.

\_\_\_\_\_  
Signature of Teacher

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Principal

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date

**Please Note:** If you are a Grade 9-12 Special Education teacher and are new to the profession (i.e. first two years) you may use the “Multi-Subject Special Education Teacher- New to the Profession” addendum and the attached HOUSSE rubric to become temporarily Highly Qualified in a second content area.